

## Tech Tip Tuesday—October 11, 2022

### Boot Camp—If you haven't already, please fill out the survey!

We'd like to thank those of you who have already filled out our Boot Camp survey, and we encourage those of you who haven't to please do. It really only takes a few minutes.

Right now the early results are favoring a Boot Camp in January in the southwest. But your survey answers can still have influence!

Please find the survey here:

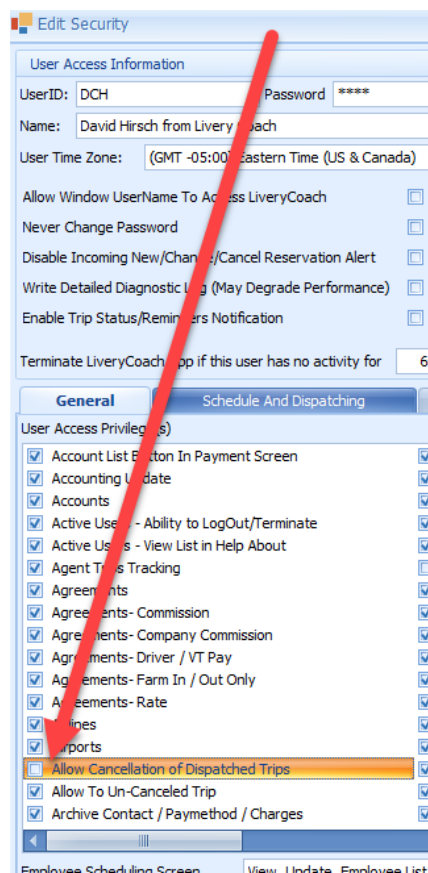
<https://www.surveymonkey.com/r/FVBSM2M>

### Limit ability to cancel a Dispatched Trip

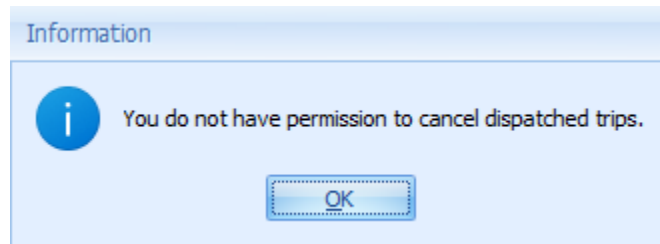
If you have a Dispatched trip that then wants to cancel, obviously you want to make sure that a) it shouldn't be a late cancel, and b) the chauffeur knows about the cancellation.

Therefore, you might want to restrict the ability of an agent (especially a new agent) to be able to cancel a trip that is Dispatched (or On The Way, etc).

In order to restrict a particular agent, simply navigate to Setup->Maintain->Security, select the User, and then make sure that "Allow Cancellation of Dispatched Trips" is NOT checked.



Then, when that user attempts to cancel a Dispatched trip, an error message will pop up:



The Save button will also be greyed out, so that the agent's only choice is to Close the trip without saving, and then talk to a supervisor about what to do.

Hopefully this feature will help eliminate your sending a chauffeur to a cancelled trip.